

NAME: _____ Month/Day of Birth: ____/____

Organization: _____

Email address: _____ Tel# _____

The business world is full of opportunities, and students who want to harness them should consider their career development in Accounting. This specialized curriculum provides students with skills needed in an advanced accounting role within a financial institution. The courses within this Diploma build on the essentials in the **Accounting Certificate** and provide additional advancement toward the **General Banking Diploma** and/or the **Bank Operations Diploma**. *Accounting Certificate* required for completion.

REQUIRED COURSES:

GRADE	DATE COMPLETED	COURSE	DELIVERY OPTIONS				
			L	W	SP	ILO	GL
		Analyzing Bank Performance				●	
		Banks as a Business			●		
		Business Ethics in the 21st Century			●		
		Essentials of Workplace Conduct	●	●	●		●
		Excel Advanced			●		
		Excel Tips & Tricks			●		
		Leading and Managing Change			●		
		Managing Funding Liquidity and Capital				●	
		Managing Interest Rate Risk				●	
		Managing the Bank's Investment Portfolio				●	
		Meetings that Work	●	●	●		●
		Statistics	●	●			●
		Working Effectively with Co-Workers	●	●	●		●

L= Live W=CFTEA Webcourse SP= Self-paced Online ILO = Instructor-Led Online GL = Guided Learning

PLEASE CONTACT THE CFTEA OFFICE FOR CONFIRMATION OF COMPLETION WHEN APPROACHING COMPLETION OF A CERTIFICATE OR DIPLOMA