

NAME: \_\_\_\_\_ Month/Day of Birth: \_\_\_\_/\_\_\_\_

Organization: \_\_\_\_\_

Email address: \_\_\_\_\_ Tel# \_\_\_\_\_

This curriculum provides an educational career path to bank personnel in the role of loan processing. The courses within this Diploma build on the essentials in the Loan Processing Certificate and provide additional advancement toward the General Banking Diploma and/or the Bank Operations Diploma. **Loan Processing Certificate required for completion.**

**REQUIRED COURSES:**

GRADE	DATE COMPLETED	COURSE	DELIVERY OPTIONS				
			L	W	SP	ILO	GL
		Completing the HUD-1 Elements of Title Insurance			●		
		Completing the HUD-1 for Loans Not Covered Under TRID			●		
		Creative Problem Solving	●	●	●		●
		Ethics in the Workplace	●	●	●		●
		Essentials of Workplace Conduct	●	●	●		●
		Explaining Loan Modifications			●		
		Leading and Managing Change			●		
		Legal Foundations in Banking	●	●			●
		Meetings that Work	●	●	●		●
		Preparing the Closing Disclosure			●		
		Preparing the Loan Estimate			●		
		Processing and Understanding Credit			●		
		Processing Income and Assets			●		
		Working Effectively with Co-Workers	●	●	●		●

L= Live    W=CFTEA Webcourse    SP= Self-paced Online    ILO = Instructor-Led Online    GL = Guided Learning

PLEASE CONTACT THE CFTEA OFFICE FOR CONFIRMATION OF COMPLETION WHEN APPROACHING COMPLETION OF A CERTIFICATE OR DIPLOMA