



Instructor: Nancy Hines

# CERTIFIED MODERN SUPERVISOR

Course #: C5052L

Old Point National Bank, 101 East Queen Street, Hampton, Virginia

DECEMBER 9-12, 2019

SESSIONS FROM 8:30 AM—4:00 PM

## course description

Our Certified Modern Supervisor program is an updated version of Today's Supervisor with new, relevant materials that speak to the needs of new supervisors in the current and future business world.

Program includes the following courses:

- Everything DiSC Management
- Behavioral Interviewing
- Ethics in the Workplace
- Diversity Awareness
- Coaching for Development
- Toughest Supervisor Challenges
- How to Handle Change and Upheaval
- Performance Management
- Delegating for Growth

Looking for more details, [visit our website](#) for detailed course descriptions.

## how to enroll

Enroll online at our website, [CFTEA.org](#) under Leadership, Management and Supervisory.

## how class works

Course sessions run four consecutive weeks for thirty hours of training. At the end of the program, students pass an online assessment. Completion of all requirements provide certification.

## tuition

\$799 per participant for thirty hours of training, assessments, materials and exam. Lunch included.

## withdrawal policy

CFTEA withdrawal policy is outlined within our latest catalog and on our website. Before class begins the enrollment may be transferred to another student with the approval of the student's employer and the CFTEA office.

## Would you like to know more about new educational career paths?

Visit us at [cftea.org](#) and follow us on Facebook!