



Instructor: Bill O'Brien

## MANAGERS AS LEADERS: MANAGING FROM THE MIDDLE

Course #: C5079L Androscoggin Bank, 70 Lincoln Street  
Second Floor, Bates Great Room, Auburn, Maine

**OCTOBER 9, 2019 SESSION FROM 9:00 AM—4:00 PM**

### course description

Mid-level managers are expected to oversee the bulk of an organization's day-to-day work, deliver continuous improvements, make their bosses look good and find ways to undertake challenging assignments that develop a path for promotion. The career success of many managers will hinge on their ability to develop their leadership skills.

Program includes the following courses:

- Difference between managing and leading
- Essential ingredients of successful leadership
- When should I manage? When should I lead?
- Behavioral characteristics of effective leaders
- Keys to facilitating successful change
- How leaders motivate others
- Leading an organization in transition

Looking for more details? [Visit our website](#) for a detailed course description.

### how to enroll

Enroll online at our website, [CFTEA.org](#) under Leadership, Management and Supervisory.

### how class works

Course session run one full day with interactive participation. Parking is located at a parking garage next door. Course is located on second floor above the dermatologist.

### tuition

\$325 per participant for training, assessments and materials. Lunch included.

### withdrawal policy

CFTEA withdrawal policy is outlined within our latest catalog and on our website. Before class begins the enrollment may be transferred to another student with the approval of the student's employer and the CFTEA office.

### Would you like to know more about new educational career paths?

Visit us at [cftea.org](#) and  
follow us on Facebook!