

NAME: \_\_\_\_\_ Month/Day of Birth: \_\_\_\_/\_\_\_\_

Organization: \_\_\_\_\_

Email address: \_\_\_\_\_ Tel# \_\_\_\_\_

This curriculum provides an educational career path to bank personnel in the role of deposit operations. The courses within this Diploma build on the essentials in the Deposit Operations Certificate and provide additional advancement toward the General Banking Diploma and/or the Bank Operations Diploma. Deposit Operations Certificate required for completion.

**REQUIRED COURSES:**

GRADE	DATE COMPLETED	COURSE	DELIVERY OPTIONS				
			L	W	SP	ILO	GL
		Accounting 3 Credit Financial or General	●	●		●	●
		Legal Foundations in Banking	●	●			●
		Achieving Unclaimed Property Compliance Best Practices			●		
		Creative Problem Solving	●	●	●		●
		Ethics in the Workplace	●	●	●		●
		IRA Advanced <u>or</u> IRA University <u>or</u> HSA University	●	●		●	
		Leading and Managing Change			●		
		Meetings that Work	●	●	●		●
		Personal Branding (replacement for Developing as a Professional)			●		
		Working Effectively with Co-Workers	●	●	●		●

L= Live    W=CFTEA Webcourse    SP= Self-paced Online    ILO = Instructor-Led Online    GL = Guided Learning

PLEASE CONTACT THE CFTEA OFFICE FOR CONFIRMATION OF COMPLETION WHEN APPROACHING COMPLETION OF A CERTIFICATE OR DIPLOMA