

NAME: \_\_\_\_\_ Month/Day of Birth: \_\_\_\_/\_\_\_\_

Organization: \_\_\_\_\_

Email address: \_\_\_\_\_ Tel# \_\_\_\_\_

This curriculum introduces bank personnel to the role of deposit operations and the supporting function it provides within an organization. The development of knowledge and practical skills in this area provides the foundation for an educational career path leading to the Deposit Operations Diploma and the General Banking Diploma and/or Bank Operations Diploma.

GRADE	DATE COMPLETED	COURSE	DELIVERY OPTIONS				
			L	W	SP	ILO	GL
		Principles of Banking <u>or</u> Banking Today <u>or</u> Banking Fundamentals <u>or</u> Banking Basics Suite	●	●		●	●
		Business Math	●				●
		Deposit Accounts and Services	●	●			●
		Certificate in Business Communication <u>or</u> Written Communication	●	●			●
		Security Awareness			●		
		Business Telephone Skills	●	●			●
		Balancing Priorities	●	●	●		●
		Emotional Intelligence	●	●	●		●
		Frauds, Scams and Cons (Full Series)	●	●			●
		Handling Workplace Conflict	●	●	●		●
		Payment System Emerging Products			●		
		Payment System Trends			●		

L= Live    W=CFTEA Webcourse    SP= Self-paced Online    ILO = Instructor-Led Online    GL = Guided Learning

PLEASE CONTACT THE CFTEA OFFICE FOR CONFIRMATION OF COMPLETION WHEN APPROACHING COMPLETION OF A CERTIFICATE OR DIPLOMA