

NAME: _____ Month/Day of Birth: ____/____

Organization: _____

Email address: _____ Tel# _____

This curriculum provides a solid foundation in banking fundamentals, that is essential to new or aspiring operations managers or supervisors. Critical knowledge such as accounting, legal and regulatory aspects of banking, general operations and supervision are central to this program.

REQUIRED COURSES:

GRADE	DATE COMPLETED	COURSE	DELIVERY OPTIONS				
			L	W	SP	ILO	GL
		Accounting 3 Credit Financial or General	●	●		●	●
		Ethical Issues in the Workplace	●	●	●		●
		Legal Foundations in Banking	●	●			●
		Money and Banking	●	●		●	●
		Principles of Banking <u>or</u> Banking Fundamentals	●	●		●	●
		Supervision <u>or</u> Supervisor/Team Leader Certificate, Certified Modern Manager, Introduction to Leadership Certificate <u>or</u> Certified Modern Supervisor	●	●		●	●
		Verbal Communications <u>or</u> (Certificate in Business Communication may be applied as requirement for Verbal <u>or</u> Written Communication)	●	●		●	
		Written Communication <u>or</u> (Certificate in Business Communication may be applied as requirement for Verbal <u>or</u> Written Communication)	●	●		●	●

L= Live W=CFTEA Webcourse SP= Self-paced Online ILO = Instructor-Led Online GL = Guided Learning

PLEASE CONTACT THE CFTEA OFFICE FOR CONFIRMATION OF COMPLETION WHEN APPROACHING COMPLETION OF A CERTIFICATE OR DIPLOMA